DROP/ADD/SWAP WITH THE SHOPPING CART

Your home page should look like the screen below:

Click on the blue Enroll above.
Choose Spring 2010 Undergraduate Business and click on the green “Continue” box.

You can add classes to your shopping cart in the above screen. Enter the OPUS number and click enter. Or use the Search box to find the OPUS number.
If this is the class you want then click on Next.

Then click “Proceed To Step 2 or 3”.
If this is the class you want then click on “Finish Enrolling”.

The green arrow means that the class has been added to your schedule. Here you can click and add another class, or if you want to drop or swap another class chose the correct tab above. To drop, click on the purple tab above that says “drop”.
To drop Bus 412, just click the box to the left of the class and then click on “Drop Selected Classes”
Click “Finishing Dropping” to continue. On the next screen click on “My Schedule and you can review your schedule. If you want to swap classes, then use the “Swap” purple tab above.