First Class E-mail, GBSNET and FaceBook Accounts

**Fulltime, Evening, and PartTime MBA, Executing and PhD students**

First Class e-mail, GBSNET and Facebook accounts are created shortly after a student is accepted or upon request of the Office of Admissions. GBSNET and FaceBook accounts are deleted within 6 weeks of graduation or immediately upon notification from the Program Office if a student leaves the program.

**BBAs and PreBBAs**

BBA and PreBBA accounts are created prior to the beginning of their entry semester upon request from the Program Office. BBA accounts remain active while a student is enrolled in the Program. Upon graduation student First Class email accounts are reclassified as alumni accounts.

For PreBBAs, accounts remain open so long as the student is actively enrolled. If there is a break in enrollment, the account is deleted and a new one created should the student enroll at a later time.

GBSNET and FaceBook accounts are deleted within 6 weeks of graduation or immediately upon notification for the Program Office if a student leaves the program.

**Alumni**

As an alumnus of the Business School, students may retain their First Class email account, providing they log into their account once a quarter. Failure to log into this account for a period of more than 90 days will result in the deletion of the account. An email is sent to alumni, prior to deleting their account.

The purpose of extending email accounts for alumni is to ease the transition immediately after graduation. Once an Alumni account is deleted, it cannot be reinstated without a compelling reason initiated from the Alumni Office.

Students do not need their First Class email account to receive email from the Goizueta Alumni Office. Students are encouraged to update their email address in the Emory Alumni Directory and use the many features of this service to connect with classmates.

**Exchange Students, TAs, RAs and other sponsored accounts**

Accounts are created at the request of the sponsor and deleted immediately upon a change of status.

**Students no longer enrolled at Goizueta**

Only students who are in a business degree program or are currently enrolled in a business course receive Goizueta accounts. We do not have the extra resources to provide and support accounts for students other than these. Once a non-business student decides not to enroll in a business course for a given semester (not counting Summer), their Goizueta accounts are deleted after drop/add ends. If they re-enroll in the future, a brand new account will be created for them.

**Change in Student Enrollment Status**

Should a student leave a program or change status, the Program Office is required to notify the Office of Information Services immediately.