Instructions for Requesting BBA courses as a College student (Fall 2020)

If you see that the course you are interested in has available space* on Monday, July 20th, please request the course here: https://emory.qualtrics.com/jfe/form/SV_5zoC3VFQbGRiQrX.

Please note that the link above will only be open from 9am on Monday, July 20th until 5pm on Friday, July 24th. We will notify you during the week of July 27th if we are able to enroll you in your course choice.

PLEASE READ THE INFORMATION BELOW BEFORE SUBMITTING YOUR FORM:

1. *We anticipate VERY LIMITED space in business school courses for non-business school students for the fall semester, so please do not assume that you will be enrolled in a class. The number of non-BBA students permitted to enroll will depend on the nature and structure of the class, as well as overall enrollment. Requests will be logged based on the order in which they are received. Priority will be given to non-BBA students in the following order: rising college seniors, juniors and then sophomores. Enrollment below the cap number reflected on OPUS does not necessarily mean that additional non-BBA students will be permitted to enroll in the course.

2. Business School faculty members do not have access to add students to their classes. Please do not contact faculty.

3. Please note that college students can directly enroll in ACT 210, ACT 211, ACT 399R-1492, BUS 499R-1482, FIN 201, FIN 220, ISOM 350, ISOM 354 and MKT 243. You do not need to fill in the link in order to enroll in these classes.

4. All BBA classes must be taken as graded. Pass/Fail (S/U) is not an option for any BBA classes, under any circumstances.

5. Emory College students may enroll in no more than 2 BBA courses in any given semester (this includes ACT 210, FIN 201 and ISOM 350, which are pre-requisite courses). If you are already enrolled in two business school courses for Fall 2020, and wish to drop one in order to enroll in the course you are choosing on the request form, please note on the request which business school class we can drop in order to accommodate the new business school course.

6. College students are permitted to enroll in no more than 3 BBA core classes or 4 BBA classes total throughout their undergraduate career (excluding pre-requisites ACT 210, FIN 201 and ISOM 350).

7. A grade of C- or below in a business class may result in exclusion from future business classes.

8. Only the Business School Program Office can enroll you in a business class. There are no overloads or exceptions granted.

9. Under NO circumstances will any non-BBA be permitted to enroll in an MBA (500 or 600 level) course.

10. The following classes are not open to College students: BUS 110 (Goizueta School Seminar), BUS 331 (Strategic Management), BUS 365 (Business Communications), BUS 380 (Professional Development), BUS 382 (Junior Seminar), BUS 434 (Psychology of Leadership), BUS 480 (Senior Seminar), BUS 490 (Capstone).

11. Please do not email the BBA Program Office or the Goizueta Registrar’s Office - if we can add a course to your schedule we will do so in order of eligibility.

12. College students must have taken the pre-requisite for any course they request.

If you are interested in taking Summer 2020 courses, you may now enroll in them directly through OPUS. You can find more information on available Summer 2020 courses here: https://goizueta.emory.edu/undergraduate-business-degree/summer-online